

Wednesday 10<sup>th</sup> September 2025

To: Councillors: J Atkinson, M Griffin (Chair) and H Lumley are summoned to attend the following:

**Graveley Parish Council Meeting  
Graveley Village Hall  
High Street, Graveley, SG4 7LB  
to be held at 8.00pm  
on Tuesday 16<sup>th</sup> September 2025**

Please contact the Clerk for more information, if required.

*Danielle Galvan*

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**Clerk/RFO to Graveley Parish Council**

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✉: [Parishclerk@graveley.org.uk](mailto:Parishclerk@graveley.org.uk)

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25/050	<b>To consider the co-option of Office for Parish Councillor &amp; Declaration of acceptance of office.</b>
25/051	<b>Apologies</b> To receive and accept apologies for absence.
25/052	<b>Interests</b> To receive declarations of Interest from Councillors on items on the Agenda and to consider any requests for dispensation.
25/053	<b>Minutes</b> To confirm the Minutes of the Graveley Parish Council Meeting held on Tuesday 10 <sup>th</sup> June 2025 as a true and accurate record of proceedings.
25/054	<b>Public Issues</b> Members of the public can raise matters of concern.
25/055	<b>Reports from County &amp; District Councillors, Police and others</b>
25/056	<b>Finance</b> To authorise the payment schedule in accordance with the budget for September 2025.

25/057	<b>Planning</b> a) Planning Consultation 23/02935/OP at Land to the East Of High Street And North Road, Graveley, Hertfordshire. In preparing the draft of a S106 in conjunction with the developer for this application – The two additional issues (Allotments and Sports facility) were discussed by the GPC in June. North Hertfordshire Council's planning office would like to hear back with the GPC's comments with regards to local sports pitch needs. b) To consider planning applications received during the period (Wednesday 10 <sup>th</sup> September to Tuesday 16 <sup>th</sup> September 2025).
25/058	<b>Grounds Maintenance</b> a) To discuss a schedule for grass cutting in the Playground. b) To discuss the cleaning of the village benches.
25/059	<b>Clerks report</b> – Information only. Correspondence received and outstanding action points.
25/060	<b>Items for consideration at next meeting</b> To suggest agenda items for the next meeting of the Graveley Parish Council meeting on Tuesday 21 <sup>st</sup> October 2025.